

## ATLANTA LEGAL AID SOCIETY: DRUPAL DEVELOPMENT Q&A

Topic	Question	Answer
Proposal Submission	How do I submit a proposal?	Email proposals to Virginia O'Reilly (vmoreilly@atlantalegalaid.org) by May 29th.
Budget, Contractual & Procurement	Is the \$24,000 budget a hard ceiling, and does it need to cover hosting, infrastructure, and third-party services (e.g., transactional email)?	The budget is a hard ceiling and does not cover the costs (hosting, email, etc.) associated with ALAS hosted TEST and PRODUCTION environments.
Budget, Contractual & Procurement	Is the \$24,000 budget intended to cover all three major deliverables, or can ALAS prioritize high-value components first?	The budget covers all the deliverables in the RFP.
Budget, Contractual & Procurement	Can discovery be treated as a separate milestone to refine estimates, and how will scope changes or fallback approaches (e.g., if a source site is hard to parse) be handled under the fixed-price contract?	Discovery is not intended to refine estimates as to cost. It may allow refinements to schedule.
Budget, Contractual & Procurement	Will proposals for both RFPs be evaluated simultaneously, and is there a preference or expected discount for a combined award?	Proposals for all RFPs will be evaluated over the same time period. We have not yet decided if we prefer to choose the same vendor for two or more projects.
Budget, Contractual & Procurement	Are there expectations for vendor location (e.g., US vs. blended offshore teams), and are there restrictions on VPN/VDI or data access?	There are no expectations for vendor location; however all transactions must be made in USD between ALAS and a US-based entity. There are no restrictions on VPN, VDI, or data access because all code will be hosted in public repositories and all data shared will be publicly available.
Budget, Contractual & Procurement	Are vendor interviews expected for all respondents or only finalists?	We are not expecting to interview vendors, but may consider scheduling a call with finalists. We expect to call references for finalists.
Project Timeline & Collaboration	Does ALAS have a required final completion date, target go-live date, or grant reporting deadlines driving the schedule?	Yes.
Project Timeline & Collaboration	Who is the primary technical stakeholder, who has final signoff authority for acceptance criteria, and will SMEs be available for discovery and parsing rulesets?	ALAS will designate a primary technical stakeholder and an individual with final signoff authority for acceptance criteria. The technical stakeholder will be available for discovery and parsing rulesets.
Project Timeline & Collaboration	What are the expectations for communication cadence (status meetings, demos, reporting) and preferred project management tools (e.g., Jira, Asana)?	No preferred project management tools; we will use what the vendor provides. We expect to have a vendor contact available to respond to requests within two business days, and to have a regularly scheduled meeting every two weeks.
Project Timeline & Collaboration	Are there any ongoing initiatives or parallel projects that may affect project timelines?	No.

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Infrastructure, Hosting & DevOps	Has ALAS already selected a hosting provider (and CI/CD tools), or is the vendor expected to evaluate, recommend, and provision the environments within the budget?	HOSTING: ALAS prefers Managed Drupal Hosting (e.g., Pantheon) for the application layer. SCOPE: The vendor must evaluate and provision the full environment (App + AI Inference) within the project budget , optimizing for the interaction between core LACI and the AI Tagging tool to ensure performance and cost-efficiency.
Infrastructure, Hosting & DevOps	What level of DevOps sophistication is required (e.g., automated CI/CD pipelines vs. documented Composer/Drush steps), and are there specific security/compliance guidelines?	Documented Composer/Drush steps are preferred.
Infrastructure, Hosting & DevOps	Will ALAS provide access to the LSLA git repository and `laci-restore` documentation to understand the backup/restore and deployment workflow?	The LACI repositories are available to the public at <a href="https://codeberg.org/LACI">https://codeberg.org/LACI</a> and should contain what you need for discovery. Deliverables from the vendor will be in the form of pull requests on the respective repository.
Infrastructure, Hosting & DevOps	Does ALAS expect the vendor to maintain production infrastructure after launch, and what is the expected post-launch warranty/support period?	The vendor is not expected to maintain production infrastructure after launch under this project.
Existing LACI Codebase & Drupal	What is the current state/maturity of the `laci_core` feature branch, and what percentage is already committed versus expected to be completed by the vendor?	Please see the LACI repositories at <a href="https://codeberg.org/LACI">https://codeberg.org/LACI</a> .
Existing LACI Codebase & Drupal	Can code from other parsing authority modules (Texas, Idaho) be reused, or are the structures significantly different?	Code from other LACI modules may be reused as appropriate.
Existing LACI Codebase & Drupal	What is the current Drupal implementation environment (version, active maintainers)?	ALAS does not currently have a Drupal implementation environment.
Existing LACI Codebase & Drupal	How much technical support (code review, architecture guidance, parsing assistance) will be available from the existing LACI project team?	Vendor will be expected to "come up to speed" by reviewing existing code and the RFP specification. ALAS will be available to answer questions that arise.
Existing LACI Codebase & Drupal	The RFP has broken/underlinked URLs. Can a corrected version be provided?	Please provide the links that you are unable to access. This answer will be updated as appropriate.
ScaleJustice API & Document Volume	Is the ScaleJustice API fully documented and stable, and will ALAS provide API credentials, sandbox access, and endpoint details before or during discovery?	The ScaleJustice API is fully documented and stable. (we really should have attached that to the RFP, can we make the PDF available)

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ScaleJustice API & Document Volume	What is the expected volume of documents per source plugin (hundreds, thousands), and is the current KeyValue Store sufficient, or are custom database tables required?	The documentSource plugin should be scaled to handle up to 2500 documents.
ScaleJustice API & Document Volume	Are there rate limits, authentication requirements, pagination rules, or throttling constraints for the external data sources/ScaleJustice API?	The API may provide pagination. We don't expect any rate limits, authentication requirements, or throttling constraints.
Georgia Authorities & Parsing	Do the Georgia sources (Justia, SOS, Supreme Court) provide structured feeds/APIs, or must the vendor rely on custom web scraping?	The vendor must rely on custom web scraping.
Georgia Authorities & Parsing	Have the Georgia sources been tested for programmatic accessibility (e.g., CAPTCHAs, rate limits), and are there known edge cases/gaps already identified?	ALAS has not noted any CAPTCHAs or rate limits for the source links at the URLs provided.
Georgia Authorities & Parsing	Which Georgia authority source is the highest priority, and would ALAS accept phased delivery of one authority type first?	The sources are of equal priority and the deliverable must address all the sources to be accepted.
Georgia Authorities & Parsing	Does ALAS require full text extraction, citation matching, change detection, or simply retrieval and registration?	The code to process Georgia sources must work in a fashion similar to the code accessing Federal, Texas, and Idaho sources. E.g., it must be able to access each section, regulation, or rule individually, and parse the section, regulation, or rule up to two levels.
Georgia Authorities & Parsing	Are there additional Georgia-specific authorities (e.g., AG opinions, local rules) ALAS may want added in scope?	No.
Testing, UI/UX, & Handoff	What specific test cases will be used to accept deliverables, and is automated test coverage required or are manual acceptance tests sufficient?	Preference will be given to vendors who can provide automated test coverage.
Testing, UI/UX, & Handoff	What documentation (developer, admin, deployment, user guides) and how many training sessions (live vs. recorded) are expected?	DOCS: Dev (architecture/API), Admin (deployment, Drush, backup/restore), and User guides. TRAINING: Live remote session(s) covering all technical and administrative topics; sessions will be recorded for future use.
Testing, UI/UX, & Handoff	Who at ALAS will maintain the system post-handoff (developers vs. non-technical staff), and what tasks must they perform independently?	STAFF: Tech-literate staff (not necessarily full-stack developers). TASKS: Independent server provisioning, environment configuration, Drush-based backups/restoration, and module administration/configuration.

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Testing, UI/UX, & Handoff	Are there specific UI/UX expectations or accessibility standards (WCAG) for the admin configuration pages?	Admin configuration pages must have the same look-and-feel of the other admin configuration pages in the Drupal instance.